

CLIENT'S AGREEMENT (the "Agreement")

BETWEEN:

Parent or Legal Guardian of the Child (the "Client");

AND

Discovery Castle Childcare Inc. (the "Childcare Provider" or "DCC")

The Client is of the opinion that DCC has the necessary qualifications, experience and abilities to provide supervision and educational services to the child. DCC is agreeable to providing such services on the terms and conditions set out in this Agreement.

Client's full Legal name

Child's full Legal name

SERVICES PROVIDED

1. The care will be provided during (hours/days): _____
2. DCC normal operating hours are between 07:30 and 17:00 hours for the East 23rd location; and 07:30 and 17:30 hours for the West 23rd location. Any additional services required outside of our working hours will be charged at an additional rate of **\$1 per minute**.

PAYMENT DETAILS

3. The monthly payments of \$ _____ (the "Fee") less any Preapproved Government Initiative Plans funds, will be made commencing _____.
4. In case of occurrence, a **Late Payment Fees of \$75.00** will be charged cumulatively for each and every month until paid in full.
5. We require a deposit of \$ _____ (the "Deposit"). The Deposit is **not refundable** under any circumstances.
6. DCC will apply the Deposit to the last month's Fee, provided at least one **full calendar months' written notice** is given to DCC.
7. If the child does not attend DCC for any reason (including but not limited to vacation or illness, etc.), **full payment without any offset or deductions** will still be required.
8. The Deposit differential (between 0 to 3 years and 3 to 5 years) may be used as credit when the child reaches the age of Three (3).
9. Subsidy residues can be used as credit every Three (3) months.



604-767-0604
registration@discoverycastle.ca
www.discoverycastlechildcare.ca
359 West 23rd Street, North Vancouver, V7M 2B6
340 East 23rd Street, North Vancouver, V7L 3E5

ILLNESS/WELLNESS POLICY

10. The Client agrees to abide by the Illness/Wellness policy. DCC should be notified if the child has come in contact with any communicable disease and/or head lice. The Client will sign a consent form if any medications should be administered to the child.

AUTHORIZATIONS AND PERMISSIONS

- 11. The care provider will release the minor only to the persons listed on the registration form, unless valid alternative written instructions are given.
- 12. The Client gives permission for the child to go on DCC’s spontaneous walk programs.
- 13. The Client gives permission for the child to ride in the Childcare Provider’s vehicle with appropriate restraints. Any other outings will require a separate consent form.
- 14. The Client gives consent to have the child’s photos taken for record keeping and publicity.

REQUIRED PERSONAL SUPPLIES

- 15. The Client should supply the following personal items:
 - a. Lunch, water bottle, and extra clothes (every day);
 - b. Emergency kit (adequate non-perishable food and drink for at least for 3 to 7 days);
 - c. Printed Child’s photo.
- 16. Our childcare policy mandates that we **do not allow** serving chocolate, gummies or any other small and round candy for our children’s safety and nutritional purposes.

CHILDCARE TRANSITION

- 17. For one week prior to the child’s official start date, the Client can spend time together with the child at DCC free of charge. The time spent together is for the purpose of helping the child adjust to the caregivers and the facilities.
- 18. The first week is an adjustment period and either party may terminate this Agreement, at its sole discretion, should they determine it to be unsatisfactory and/or unsuitable.

AGREEMENT CANCELLATION

- 19. After the adjustment period, one **full calendar months’** advance written notice (the “Notice”) is required to cancel this Agreement. If prompt Notice is not given, the full payment is expected and charged.
- 20. Should DCC elect to cancel this Agreement, DCC will give a full calendar months’ notice in advance of the cancellation, and will apply the Deposit to the Client’s last month’s Fee.

Client’s Signature	Date	DCC’s Signatory	Date